

	A	B	C	D	E	F	G	H	I	J
1	INTEGRATION JOINT BOARD BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	21 January 2020									
4	Standing Item	Chief Social Worker Officer's Report		HSCP19088	Graeme Simpson	Chief Officer - Integrated Children's and Family Services	ACC			
5	11.06.2019	Consultation Protocol with Trade Unions	A consultation protocol was requested with the Trade Unions	HSCP19089	Sandy Reid	People & Development	ACHSCP			
6	02.09.2019	Fast Track Cities Initiative	At Council on 02.09.2019, Council notes that Fast Track Cities is a global partnership and initiative, focusing on developing a network of cities pledged to achieve the commitments in the Paris Declaration on HIV prevention, diagnosis and treatment; that Glasgow City Council signed up to be a fast track city at the end of 2018 and the aim is to have all 7 Scottish cities signed up, making Scotland the first country in the world to have all cities signed up to the Fast Track Cities initiative by signing the Paris Declaration. Council therefore recommends that the Lord Provost signs the Paris Declaration on behalf of the Council and instructs the Chief Officer of the Aberdeen City Health & Social Care Partnership to work with Community Planning partners to produce an action plan which will improve performance on the 90-90-90 targets and make progress towards the 2030 goals and report back to Community Planning Aberdeen and the Integration Joint Board on implementation of the Action Plan and work done as part of the Fast Track Cities initiative."	HSCP19091	Sandra Ross	Chief Officer	ACHSCP			
7	03.09.19	LD Meridian Report		HSCP19090	Kevin Dawson	Learning Disabilities Lead				
8	11.12.2018	Update on the Alcohol and Drug Partnership Delivery Plan and Investment	An update for the Integration Joint Board (IJB) on the progress in taking forward the Alcohol and Drug Partnership delivery plan and investments, as agreed at the IJB of 11 December 2018	HSCP19087	Simon Rayner	Alcohol & Drug Lead				
9	19.11.19	Strategic Risk Register Review		HSCP19086	Martin Allan	Business Lead	ACHSCP			
10	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP19085	Martin Allan	Business Lead	ACHSCP			
11	19.09.2019	Countesswells	Interim arrangements - authorisation project point.		Alison MacLeod/ Sarah Gibbon	Capital	ACHSCP		D	Timescales have changed and report will now go to February meeting
12	Standing Item	Transformation Decisions Required	At IJB on 03.09.2019, reference to the impact on the staffing bill and update to be provided.		Gail Woodcock	Transformation Lead	ACHSCP		T	Will be reported on 24.03.2020 by Heather Macrae as Lead
13	Standing Item	Annual Report on Alcohol and Drug Partnership	IJB 20200128 - moved to June 2020		Simon Rayner	Alcohol & Drug Lead	ACHSCP		T	Moved to 23 June 2020
14	Standing Item	Annual Update Autism & Learning Disabilities	IJB 20200128 - move to June 2020		Kevin Dawson	Learning Disabilities Lead	ACHSCP		T	March 24th IJB - Mental Health and LD Items Ctee - now to 23.06.2020
15	04.09.2019	Immunisations	Following comment at IJB on 03.09.2019, future reporting requested		Gail Woodcock	Transformation Lead	ACHSCP		T	Will be reported to the February 2020 meeting
16	11.06.2019	NHS Grampian Services which are hosted in Aberdeen City, Aberdeenshire and Moray Integration Joint Boards	IJB 11.06.2019 - Instructed the Chief Officer (ACHSCP) to prepare a draft role and remit for this meeting in consultation with the Chief Officers for the Aberdeenshire and Moray Health and Social Care Partnerships.		Sandra Ross	Chief Officer	ACHSCP		R	To be included within the CO Report HSCP19065
17	11 February 2020									
18	04.09.2019	Safe Staffing Bill			Heather Macrae	Nurse Lead	ACHSCP			
19	04.09.2019	Audit Scotland Workforce Audit Report	Referred from CCG		Sandy Reid	Resources Lead	ACHSCP			
20	26.03.2019	Update Paper - Medium Term Financial Framework			Alex Stephen	Chief Finance Officer	ACHSCP			
21	04.09.2019	Market Facilitation Update			Anne McKenzie	Commissioning Lead	ACHSCP		T	This will be reported to the 24.03.20 Business meeting
22	10 March 2020									
23	Standing Item	Annual Budget Papers			Alex Stephen	Chief Finance Officer	ACHSCP			
24	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Sandra Ross	Chief Officer	ACHSCP			

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25	Standing Item	Review of Scheme of Integration	Annual review. IJB 20200128 move to June 2020		Jess Anderson	Chief Officer - Governance	ACC		T	This will be reported to the 23.06.20 meeting
26	11.06.2019	MSG Self Evaluation for the Review of progress with Integration of Health and Social Care	IJB 11.06.2019 - Instructed the Chief Officer to provide an update on progress on delivery of the actions in March 2020. IJB 20200128 Move to June 2020		Alison MacLeod	Performance Lead	ACHSCP		T	This will be reported to the 23.06.20 Business meeting
27	30.09.2019	Social Care – Self-directed support: Transformational Funding 2019-21 and Reporting on Impact and Learning			Alison MacLeod	Performance Lead	ACHSCP		T	This will be reported to the 24.03.20 business meeting
28	26.03.2019	Health Improvement Fund	IJB 26.03.19 Article 12 - The Board instructed the Chief Officer to bring an annual report relating to the Health Improvement Fund to the IJB in April 2020 and annually thereafter.		Gail Woodcock	Transformation Lead	ACHSCP		T	This will be reported to the 24.03.20 Business meeting
29	24 March 2020									
30	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
31	11.12.2018	Autism Strategy and Action Plan	IJB 11.12.18 Article 13 - The Board noted that progress reports on the implementation of the above would be provided annually, with updates to the Clinical Care and Governance Committee in the interim. Suggested April 2020.		Kevin Dawson	Learning Disabilities Lead	ACHSCP			
32	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board		Gail Woodcock	Transformation Lead	ACHSCP			
33		Mental Health Strategic Statement			Karen Gunn	Mental Health Lead	ACHSCP			
34	11.11.2019	Grampian Mental Health Strategy			Sandra Ross	Chief Officer	ACHSCP			
35	30.09.2019	Social Care – Self-directed support: Transformational Funding 2019-21 and Reporting on Impact and Learning			Alison MacLeod	Performance Lead	ACHSCP			
36	11.11.2019	Livingwell with Dementia			Alison MacLeod	Performance Lead	ACHSCP			
37	18.12.19	HASS Technology (CM2000)			Gail Woodcock	Digital	ACHSCP			
38	19.11.2019	Local Survey	On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB.		Alison MacLeod	Performance Lead	ACHSCP			
39	19.11.2019	Review of commissioned Day Care Services - an update	On 19.11.2019, The Board resolved:- (i)to note progress made with the review, and that a final recommendation will be made to the IJB in March 2020.		Anne McKenzie	Commissioning Lead	ACHSCP			
40	13.01.2020	Carers Expense Policy			Alison MacLeod	Performance Lead	ACHSCP			
41	11.06.2019	MSG Self Evaluation for the Review of progress with Integration of Health and Social Care	IJB 11.06.2019 - Instructed the Chief Officer to provide an update on progress on delivery of the actions in March 2020. IJB 28.01.2020 - move to June 2020		Alison MacLeod	Performance Lead	ACHSCP		T	Moved to 23.06.2020
42	19.11.2019	Review of Governance (ACC)	On 19.11.2019, the IJB resolved to note that Aberdeen City Council is currently reviewing its Scheme of Governance. A report on this will be submitted to Council on 2 March 2020. Council Officers will evaluate these changes and inform the IJB of any changes that will impact the business of the ACHSCP or the IJB and its sub-committees. This update will be brought to the IJB meeting immediately following the March 2020 Council meeting. IJB 28.01.20 - can be heard in June 2020		Fraser Bell	Chief Officer - Governance	ACC		T	Moved to 23.06.2020
43	23 June 2020									
44	Standing Item	Strategic Risk Register	Bi-Annual - January and June		Martin Allan	Business Lead	ACHSCP			
45	19.11.19	Training and Development Plan for IJB			Martin Allan	Business Lead	ACHSCP			
46	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			